



BOROUGH OF HUMMELSTOWN

Founded in 1762

Incorporated August 26, 1874

261 QUARRY ROAD
HUMMELSTOWN, PA 17036
www.hummelstown.net

PHONE: (717) 566-2555
FAX: (717) 566-3324

Automatic Cash Transfer (ACH)/Paperless E-Bill Application Form

Upon being added to the ACH program, your Refuse/Sewer/Stormwater bill will reflect "Auto-pay" quarterly. All payments will be drawn on the DUE Date of the billing period.

Name: _____

Service Address: _____

Phone Number: _____

Refuse/Sewer Account Number: _____

Name on Checking Account: _____

Financial Institution: _____

I wish to have my payments withdrawn automatically from the following account:

Checking Account (Enclose a voided check. /Or letter from your financial institution) Savings Account

Bank Routing Number: _____

Bank Account Number: _____

Authorization Agreement for Automatic Cash Transfer

I hereby authorize the financial institution I have named on this application to charge the account I have specified for payment on my Hummelstown Borough utility bill. I agree that this includes all outstanding balances as well as current invoices. The full balance due will always be deducted on each due date. I authorize that each charge to my account shall be the same as if I had signed a check to pay my bill. I have the right to stop payment of a charge by notifying the Hummelstown Borough 2 (two) days prior to the due date of my bill. In addition, I understand that both the financial institution and/or Hummelstown Borough reserve the right to terminate this payment plan at any time. Also, I may elect to discontinue my enrollment in this plan at any time.

Signature: _____ Date: _____

PAPERLESS (E-BILL) SIGN-UPS - This is a SEPARATE, optional paperless program

I wish to only receive my quarterly invoices electronically, via E-bill.

Email address: _____

Mail Form & Bank Document to:

Hummelstown Borough
261 Quarry Rd
Hummelstown, PA 17057

OR Email Form & Bank Document to:

borough@hummelstown.net

Deadline for initial Signup or Updated Bank Info:

December 15 for January ACH Processing
March 15 for April ACH Processing
June 15 for July ACH Processing
October 15 for November ACH