

BOROUGH OF HUMMELSTOWN, DAUPHIN COUNTY, PENNSYLVANIA

RESOLUTION NO. 2025 – R – 33

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF HUMMELSTOWN ADOPTING THE FEE SCHEDULE FOR FISCAL YEAR 2025.

WHEREAS, various sections of the Borough of Hummelstown Code of Ordinances make provisions for the implementation of fees for services provided by the Municipality; and

WHEREAS, the Borough Council determines each fiscal year which authorized sources and in what manner fees shall be levied and used to raise revenue required to meet the general expenses of the Municipality; and

WHEREAS, the establishment, modification, structuring, restructuring, or approval of fees and other charges by this Resolution are for the purpose of meeting operating expenses, and such fees have been established and modified from time to time on a case by case, function by function basis; and

WHEREAS, it is the policy of the Borough of Hummelstown to review and amend, as required, the Fee Schedule when fees are changed or corrections and/or clarifications need to be made to the Fee Schedule.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Hummelstown, Dauphin County, the following fees as provided for in the Code of Ordinances of the Borough of Hummelstown as identified in Attachment A.

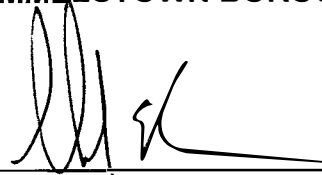
RESOLVED AND ADOPTED this 18th day of December, 2025, by the Borough Council of the Borough of Hummelstown, Dauphin County, Pennsylvania at its duly advertised public meeting.

ATTEST:

HUMMELSTOWN BOROUGH COUNCIL



Mark E. Stivers
Borough Manager



Christopher E. Black
Council President

BOROUGH OF HUMMELSTOWN

2026 Fee Schedule

Attachment A Resolution 2025 - R - 33

Reference	Type of Fee	Amount of Fee				
ADMINISTRATIVE FEES						
OFFICE SERVICE FEES						
	Returned Check / ACH	\$30.00				
1-805.1	Right to Know Requests/Information					
1-805.1	Black & White Copies (first 1,000)	Up to \$0.25 per copy.				
1-805.1	Black & White Copies (beyond 1,000)	Up to \$0.20 per copy.				
1-805.1	Color Copies	Up to \$0.50 per copy.				
1-805.1	Specialized Documents	Up to actual cost.				
1-805.1	Records Delivered via Email or Other Electronic Method	No additional fee may be imposed.				
1-805.1	CD / DVD	Up to actual cost, not to exceed \$1.00 per disc.				
1-805.1	Flash Drive	Up to actual cost.				
1-805.1	Facsimile	Up to actual cost.				
1-805.1	Other Media	Up to actual cost.				
1-805.1	Redaction	No additional fee may be imposed.				
1-805.1	Conversion to Paper	Up to \$0.25 per page.				
1-805.1	Photographing a Record	No additional fee may be imposed.				
1-805.1	Postage	Up to actual cost of USPS first-class postage.				
1-805.1	Certification	Up to \$5.00 per record.				
10-602	Food License - Annual	\$225.00				
10-602	Food Truck - Per Event	\$50.00				
PAST DUE ACCOUNT - COLLECTION ACTIONS FOR REFUSE, SEWER, AND STORMWATER						
Statement of Collection Policies	Past Due 30-90 Days - All Delinquencies	Will be pursued by staff of Hummelstown Borough by mail and/or electronic contact.				
	Over 90 Days - \$500.00 or more	Will be referred to Accounts Advocate Agency Inc. for payment.				
	Over 90 Days - Greater than \$2000.00	Accounts Advocate Agency Inc. will pursue the placement of a Lien.				
PAST DUE ACCOUNT - LEGAL SERVICE FEES						
1-701(3)(A)	Initial review and sending demand letter and title report	\$250.00				
1-701(3)(A)	File lien; prepare writ of scire facias, file writ, service writ by Sheriff	\$500.00				
1-701(3)(A)	Prepare and mail letter under Pa.R.C.P. § 237.01; prepare entry of judgement, notices, pleadings and affidavits	\$500.00				
1-701(3)(A)	Prepare Writ of Execution, notice of Sheriff sale; attendance at sale; review schedule of distribution and resolve distribution issues	\$1,000.00				
1-701(3)(A)	Services not covered above					
	Satisfaction of municipal lien	\$50.00				
	Satisfaction of judgment	\$50.00				
	Review of bankruptcy (including proof of claim)	\$250.00				
	Motion for relief from automatic stay	\$700.00				
	Motion for special service	\$600.00				
	Petition to reassess damages	\$275.00				
	Forbearance agreement	\$200.00				
	All other services	Hourly amount equal to Solicitor's regular charges to Borough				
PARK RENTAL & SPECIAL EVENT FEES						
	State Road Closure Permit Application - Major (1st time road closure event)	\$800.00				
	Local / State Road Closure Permit Application - Minor (additional requests after initial event)	\$100.00				
	Special Event Application	\$250.00				
	Special Event Application - documented non profit - forms still required	\$2,000.00				
	Temporary Alley/Street Closure	\$10.00 /day				
PARK RENTAL FEES FOR BOROUGH PARKS - PER DAY						
Resolution 2023-R-3		RESIDENT	NON-RESIDENT	NON-PROFITS IN Lower Dauphin School District	Hummelstown SPORTS ASSOC	Professional for- Profit Events
	Pavillion and BR	\$100	\$200	\$37.50	N/A	\$250
	Pavillion, BR and Kitchen	\$150	\$250	\$75	N/A	\$350
	Fields	\$250	\$250	\$125	N/A	\$300
	Key Deposit	\$75	\$75	\$75	\$125	\$75
	Security Deposit	N/A	N/A	N/A	N/A	\$100
	Insurance	N/A	N/A	\$1,000,000	\$1,000,000	\$1,000,000
	Season Charge	N/A	N/A	N/A	\$2,000	N/A
	Damages-Cleaning	Up to \$2,000.00 plus damages				

Reference	Type of Fee	Amount of Fee
POLICE DEPARTMENT FEES		
ALARMS		
7-310	Three (3) or more false alarms within one calendar year punishable by a fine of not less than \$300.00 nor more than \$1,000.00 for the first three (3) false alarms and not exceeding \$5,000.00 for the fourth and any subsequent violations	
RECORD RESPONSE REQUEST - CRIME VICTIM RIGHT OF ACCESS		
18 Pa. C.S. §9158.2(d)	Processing fee	\$250.00
18 Pa. C.S. §9158.2(d)	Electronic storage devices such as DVDs, flash drives, and external hard drives	Cost
18 Pa. C.S. §9158.2(d)	Retrieval	\$6.25 /fifteen minutes
18 Pa. C.S. §9158.2(d)	Redactions	\$6.25 /fifteen minutes
18 Pa. C.S. §9158.2(d)	Photocopying	\$0.25 /page
18 Pa. C.S. §9158.2(d)	Legal review	\$17.50 /fifteen minutes
18 Pa. C.S. §9158.2(d)	Postage	Cost
Act 22 of 2017 - Requests		
18 Pa.C.S. & 42 Pa.C.S Act 22 of 2017	Electronic Data	\$175 per camera view, per incident, plus the cost of the recording media, OR actual cost, whichever is greater
OTHER POLICE ITEMS		
75-3751(b)(2)	Copy of Accident Report	\$15.00
	Vehicle Storage (Impound)	\$50.00 /day
15-407.1	Residential Parking Pass	\$10.00
	On-Street Container Permit Application	\$10 /day after first 5 days
	Bicycle License	\$0.00
PA Dog Law 459-302(b)	Animal holding fee	\$50.00 /day
13-302	SOLICITORS PERMIT - per Company / per Person (due at submission)	
13-302	Per Person - For one day	\$15.00
13-302	Per Person - For one week to one month	\$50.00
13-302	Per Person - For one month through one year	\$75.00
CODE COMPLIANCE FEES		
PROPERTY MAINTENANCE FEES		
5-110	Condemnation and Inspection Fee - AT Fault	\$750.00
5-110	Condemnation and Inspection Fee - NO Fault	\$0.00
RENTAL FEES (Includes Short-Term Rentals)		
13-403	Rental Registration - Annual - Per Unit	\$45.00
	Failure to pay within 60 days	\$30.00
13-410	Appeal	\$25.00
27-1401.40	Short Term Rental License - Annual	\$1,000.00
	Failure to pay within 60 days	\$50.00
PLANNING FEES		
PLANNING/LAND DEVELOPMENT FEES		
22-802	Subdivision / Land Development Application + fees as invoiced for any/all review	\$250.00
22-805	Dauphin County Planning Commission Application for Plan Review	See Tri-County website
22-802	Planning Escrow - % of construction cost	10%
22-802	Zoning Amendment / Map petition, includes engineer and stenographer	\$1,500.00
22-803	Engineering Review (HRG Fee Schedule attached)	As Invoiced
22-510.5B	Fee in Lieu of Dedication of Recreation and Open Space	\$500.00 per dwelling unit
STORMWATER MANAGEMENT FEES		
22-507	Residential per 1 EDU (3600 sq ft) per quarter	\$39.00
22-507	Non Residential - Number of EDU's x \$13.00/month	As Outlined
26-177	Review - Administrative Fee	\$75.00
26-176	Third Party Firm	As Invoiced
26-176	Credit Application Review - Residential	\$75.00
26-176	Credit Application Review - Non-Residential	\$150.00
26-166	Appeal	\$75.00
26-177	Review of Storm Water Management Report and Drainage Run	\$750.00
26-177	Inspection of Storm Water Basins / Outfalls - Residential	\$55.00
26-177	Inspection of Storm Water Basins / Outfalls - Non-Residential	\$75.00
26-177	Engineering Review (HRG Fee Schedule attached)	As Invoiced

Reference	Type of Fee	Amount of Fee
ZONING FEES		
ZONING FEES		
27-2111	Residential Zoning Application / Permit	\$50.00
27-2111	Non-Residential Zoning Application / Permit	\$100.00
	Zoning Determination Letter	\$35.00
27-2111	Third Party Firm or Engineer (HRG & CCIS Fee Schedules attached)	As Invoiced
	Purchase Zoning Ordinance (<i>available online at no cost</i>) 156 pages @ .25 /page	\$39.00
	Purchase 11"x17" Zoning Map (<i>available online at no cost</i>)	\$15.00
HEARING FEES		
RESIDENTIAL		
27-2111	Application for Rezoning Petition	\$750.00
27-2111	Application for Variance, Appeal or Interpretation	\$750.00
27-2111	Zoning Hearing Board Continuance (each additional meeting with stenographer)	\$150.00
27-2111	Conditional Use / Special Exception Hearing	\$1,000.00
NON-RESIDENTIAL		
27-2111	Application for Variance, Appeal or Interpretation	\$1,000.00
27-2111	Zoning Hearing Board Continuance (each additional meeting with stenographer)	\$300.00
27-2111	Conditional Use / Special Exception Hearing	\$1,500.00
27-2111	Certificate of Occupancy (stand alone / reissuance / determination)	\$50.00
27-2111	Change of Use Certificate / Verification Letter	\$50.00
RESIDENTIAL & NON-RESIDENTIAL		
27-2105.8	Stenographer Appearance	Equally shared by applicant(s) and Board
SIGN FEES		
27-2111	Sign Permit - Permanent + fees as invoiced for needed inspections	\$150.00
27-2111	Sign Permit - Temporary (30 days or less) - per application	\$50.00
27-2111	Re-Issuance of Sign Permit	\$50.00
27-2111	Removal of Yard Signs / Special Event Signs	\$25.00 /event
BUILDING FEES		
BUILDING FEES		
RESIDENTIAL		
4-407	Residential Application / Base permit cost up to \$3,000 of improvement	\$55.00
4-407	Residential Charge, from \$3,001 to \$20,000, or fraction thereof	\$9.00 per 1,000
4-407	Residential Charge, from \$20,001 to \$50,000, or fraction thereof	\$8.00 per 1,000
4-407	Residential Charge, from \$50,001 and over, or fraction thereof	\$7.00 per 1,000
	Act 157/PA Uniform Construction Code Surcharge	\$4.50
	Third-party Inspection / Plan Review (CCIS Fee Schedule attached)	As Invoiced
4-407	Residential Permit Change after Submission	\$100.00
4-407	Failure to pick up permit within 30 days	\$30.00
4-407	Life Safety Inspection	\$85.00
NON-RESIDENTIAL		
4-407	Non-Residential Application / Base permit cost up to \$3,000 of improvement	\$150.00
4-407	Non-Residential Charge, from \$3,001 to \$20,000, or fraction thereof	\$9.00 per \$1,000
4-407	Non-Residential Charge, from \$20,001 to \$50,000, or fraction thereof	\$8.00 per \$1,000
4-407	Non-Residential Charge, from \$50,001 and over, or fraction thereof	\$7.00 per \$1,000
HB409 2017 Sec. 6.703(a)	Act 157/PA Uniform Construction Code Surcharge	\$4.50
	Third-party Inspection / Plan Review (CCIS Fee Schedule attached)	As Invoiced
4-407	Non-Residential Permit Change after Submission	\$300.00
4-407	Failure to pick up permit within 30 days	\$30.00
UNPERMITTED WORK PENALTY FEE		
HEARING FEES		
4-405	Appeal Requests & Hearing - thru Cap Cog	\$150.00
DEMOLITION PERMIT FEES		
5-106	Demolition Permit - Conditional Use Historical Buildings	\$250.00
5-106	Demolition Permit - Principal Building	\$100.00
5-106	Demolition Without a Permit	\$200.00
5-106	Demolition Permit - Accessory Structure	\$50.00
5-106	Demolition Without a Permit - Accessory Structure	\$100.00

Reference	Type of Fee	Amount of Fee
PUBLIC WORKS FEES		
SEWER FEES		
2025-R-16	Quarterly fee per EDU up to 10,000 gal / qtr.	\$154.00
2025-R-16	Per 1,000 gal in excess of 10,000 gal / qtr.	\$8.80
18-115	Sewer Connection per EDU	\$3,000.00
STREET CUT PERMIT FEES		
21-204	Application / Permit	\$100.00
21-204	Per Unit x 36 sq ft or less	\$40.00
21-209.4	Inspection (<i>additional cost for needed re-inspection per inspection</i>)	\$50.00
21-210	Emergency Repair - Base fee	\$175.00
	Line Painting	As Invoiced
	Borough Engineer Review/Inspection if required	As Invoiced
	Third Party Firm, Engineer, Inspector, etc. (HRG & CCIS Fee Schedules attached)	As Invoiced
SIDEWALK/CURB PERMIT FEES		
21-302.1.C	Application / Permit	\$75.00
STREET TREE FEES		
25-108	Shade Tree Commission Application	No Fee
BOROUGH LABOR/EQUIPMENT FEES		
BOROUGH PERSONNEL - Minimum 1 Hour		
	Administrative Fee <i>**Not applicable to permit fees</i>	\$50.00 /hour unless noted
	Regular Police rate	\$55.00 /hour
	Specialized Duty Assignment	TBD by Chief of Police based on role
	Police Overtime Rate	\$67.00 /hour
	Crossing Guard as approved by Police Chief	\$25.00 /hour
	Fire Police	\$50.00 /hour
	Borough Building Code Official (BCO)	\$50.00 /hour
	Code Enforcement Officer	\$50.00 /hour
	Public Works Labor Rate	\$50.00 /hour
	Public Works Labor Overtime Rate	\$61.00 /hour
BOROUGH OWNED EQUIPMENT OPERATED BY BOROUGH PERSONNEL		
	Cone per unit	\$5.00 /day
	Bike Rack <i>per unit</i>	\$10.00 /day
	Barricade Fee <i>per unit</i>	\$8.00 /day
	Police Vehicle (operator charge not included)	\$50.00 /hour
	Backhoe (operator charge not included)	\$85.00 /hour
	Dump Truck (26,000 lb.) (operator charge not included)	\$80.00 /hour
	Dump Truck (16,500 lb.) (operator charge not included)	\$65.00 /hour
	Mowing - for properties under Code Violation - Third Party	As Invoiced
	Street Sweeper (operator charge not included)	\$75.00 /hour
	Skid Loader (operator charge not included)	\$75.00 /hour
	Pick-up Truck (operator charge not included)	\$50.00 /hour
	Utility Terrain Vehicle (operator charge not included)	\$25.00 /hour
	Paving	As Invoiced
	Roller (operator charge not included)	\$65.00 /hour
	Milling Head	\$100.00 /hour
	Road Saw (operator charge not included)	\$25.00 /hour
	Line Painting Machine (operator charge not included)	\$50.00 flat fee
	Light Tower (per day)	\$275.00 /day
	Replacement of Sign (Cost of Sign plus Installation by Public Works)	As invoiced
	Sewer Camera (operator charge not included)	\$125.00 /hour



2026 RATES	
Labor Categories	Range
Administration I	\$70 - \$90
Administration II	\$85 - \$105
Environmental Scientist I	\$95 - \$125
Environmental Scientist II	\$125 - \$155
Senior Environmental Scientist	\$155 - \$170
Planner I	\$100 - \$130
Planner II	\$130 - \$150
Senior Planner	\$150 - \$185
Landscape Architect I	\$95 - \$125
Landscape Architect II	\$125 - \$155
Senior Landscape Architect	\$155 - \$170
Surveyor I	\$85 - \$120
Surveyor II	\$120 - \$145
Senior Surveyor	\$145 - \$170
GIS Professional I	\$95 - \$130
GIS Professional II	\$130 - \$145
Senior GIS Professional	\$145 - \$170
Resident Project Representative I	\$85 - \$125
Resident Project Representative II	\$125 - \$150
Senior Resident Project Representative	\$150 - \$170
Junior Technician	\$80 - \$100
Technician I	\$105 - \$135
Technician II	\$135 - \$160
Senior Technician	\$160 - \$185
Financial Specialist	\$120 - \$150
Financial Analyst	\$150 - \$175
Financial Strategist	\$175 - \$185
Engineering Professional I	\$135 - \$170
Engineering Professional II	\$170 - \$180
Project Engineer	\$180 - \$205
Senior Project Engineer	\$205 - \$215
Assistant Project Manager	\$150 - \$180
Project Manager	\$180 - \$200
Senior Project Manager	\$200 - \$215
Operations Manager/Senior Technical Leader	\$180 - \$230

All non-exempt employees have overtime rates of 1.5 times their normal billing rate.

PLEASE NOTE: Herbert, Rowland & Grubic, Inc., (HRG) adjusts the rate schedule annually to reflect the cost of doing business for the coming year. This rate schedule is effective January 1, 2026 through December 31, 2026.



2026 CURRENT BILLABLE EXPENSES

Data Logger	\$75.00/Day; \$200.00/Week; \$350.00/Month
Concrete Monument	\$30.00/Each
Lodging	At Cost
Maps, Permits, Licenses	At Cost
Meals	At Cost
Mileage	IRS Allowable
Miscellaneous Charges	At Cost
Postage	As Weighed
Stormwater Infiltration Testing Ring	\$25.00/Each
Technology Equipment Charge	\$150.00/Day
Wide Format Printing/Copying	\$.50/Square Foot

All expenses are subject to a 10% markup, including, but not limited to travel, printing, postage, survey supplies, etc.

PLEASE NOTE: Herbert, Rowland & Grubic, Inc., (HRG) adjusts the current billable expenses annually to reflect the cost of doing business for the coming year. These expenses are effective January 1, 2026 through December 31, 2026.

Commonwealth Code Inspection Service, Inc.

40 W. 11th Ave.
York, Pa. 17404

717-846-2004 Phone

717-846-2294 Fax

December 5, 2006

CONSOLIDATED COMMERCIAL FEE SCHEDULE

Commercial Inspection Fees

The fee schedule for inspections is based upon the latest building valuation data report of square foot construction costs published by the ICC valuation service, with a regional modifier applied. Actual cost submitted to, and accepted by, the Municipality may also be used.

Large projects that require long term multiple inspections (progressive inspections) are calculated as follows:

Projects with a total construction cost of \$0.00 to \$499,999.99*

Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of \$500,000.00 to \$2,000,000.00*

Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of > \$2,000,000.00 to \$6,000,000.00*

\$4000.00 + [(Total construction cost - \$2,000,000) X .0009] = insurance cost
+ Estimated length of project in weeks X \$45. = labor & travel cost
= Total

Projects with a total construction cost of > \$6,000,000.00 to \$10,000,000.00*

\$7600.00 + [(Total construction cost - \$6,000,000) X .0008] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$10,000,000.00 to \$30,000,000.00*

\$10800.00 + [(Total construction cost - \$10,000,000) X .00075] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of > \$30,000,000.00 to \$50,000,000.00*

\$25800.00 + [(Total construction cost - \$30,000,000) X .0007] = insurance cost
+ Estimated length of project in weeks X \$40. = labor & travel cost
= Total

Projects with a total construction cost of >\$50,000,000.00 to \$100,000,000.00*

$$\begin{aligned}
 & \$39800.00 + [(Total\ construction\ cost - \$50,000,000) \times .00065] = \text{insurance cost} \\
 + & \frac{\text{Estimated length of project in weeks} \times \$40.}{=} = \text{labor \& travel cost} \\
 = & \text{Total}
 \end{aligned}$$

Projects with a total construction cost of >\$100,000,000.00 to \$200,000,000.00*

$$\begin{aligned}
 & \$72300.00 + [(Total\ construction\ cost - \$100,000,000) \times .0006] = \text{insurance cost} \\
 + & \frac{\text{Estimated length of project in weeks} \times \$40.}{=} = \text{labor \& travel cost} \\
 = & \text{Total}
 \end{aligned}$$

Projects with a total construction cost of >\$200,000,000.00 to \$350,000,000.00*

$$\begin{aligned}
 & \$132000.00 + [(Total\ construction\ cost - \$200,000,000) \times .00055] = \text{insurance cost} \\
 + & \frac{\text{Estimated length of project in weeks} \times \$40.}{=} = \text{labor \& travel cost} \\
 = & \text{Total}
 \end{aligned}$$

Projects with a total construction cost of >\$350,000,000.00 to \$500,000,000.00*

$$\begin{aligned}
 & \$214500.00 + [(Total\ construction\ cost - \$350,000,000) \times .0005] = \text{insurance cost} \\
 + & \frac{\text{Estimated length of project in weeks} \times \$40.}{=} = \text{labor \& travel cost} \\
 = & \text{Total}
 \end{aligned}$$

The inspection fees for Mechanical, Plumbing, Electrical, Energy, Accessibility and Fire Protection are computed at 25 percent of the Building inspection fee for each discipline. Multiple prime contracts will be computed the same as a building inspection fee and combined prime contract fees shall be no less than a single contract fee, distributed on a percentage of total basis.

Inspection Fee Example:

Type of Construction: 2C
Use Group: B

Height: 1 story, 12 feet
Area/Floor: 10,000 sq. ft.

Solution		
1	Gross square footage: 1 story X 10,000 square feet	10,000 sq. ft.
2	Compute estimated construction value	
	Type of construction factor	1.02
	Gross area modifier	67
	Estimated construction value (30000 X 1.02 X 67)	\$683,400.00
3	Compute plan review fee	
	Building: \$683,400. X .002	\$1,366.80
	Mechanical, Plumbing, Electrical: (.25 X \$1366.80) X 3	\$1,025.10
4	Total inspection fees	\$2,391.90
5	Commonwealth Discount fee: X .80 (if applicable**)	\$1,914

* Pricing schedules assume that the project will not cause an increase in our insurance costs.
** Discounts may be given for warehouses, building shells, or repetitive work at the discretion of the plan review and inspection departments

Commercial Plan Reviews

We will perform commercial plan reviews. Our Commercial Plan review fees are calculated according to the ICC Valuation Service or actual cost of construction as follows:

Estimated Construction Value \$ 0. to \$ 1,250,000. = Construction value X .0015
(\$150 Minimum)

Estimated Construction Value \$ 1,250,000. to \$ 5,000,000. = \$1,875. + (.0005 X construction value over \$1,250,000.)

Estimated Construction Value over \$5,000,000. = \$3,750. + (.0004 X construction value over \$5,000,000.)

Plan review for mechanical, plumbing, electrical, energy, accessibility and fire protection is computed at 25% of the building plan review fee for each discipline. (\$150 minimum)

Special pricing may be given to buildings such as warehouses due to their relative simplicity or structures with repetitive features such as high rise buildings

Plan Review Fee Example:

Type of Construction: 2C Use Group: B
Height: 3 stories, 35 feet Area/Floor: 10,000 sq. ft.

Solution		
1	Gross square footage: 3 stories X 10,000 square feet	30,000 sq. ft.
2	Compute estimated construction value	
	Regional Modifier	1.02
	Square foot cost of construction	67
	Estimated construction value (30000 X 1.02 X 67*)	\$2,050,200.00
3	Compute plan review fee	
	Building: \$1,875 + (2,050,200 - \$1,250,000) X (.0005)	\$2,275.00
	Mechanical, Plumbing, Electrical: (.25 X \$2,275) X 3	\$1,706.25
4	Total ICC Based plan review fee	\$3,981.25

- * (Gross area modifier of 67 as example, actually based on the average building cost per square foot in the geographic area.)
- This formula does not reflect changes that ICC may have made to their fee schedule. We will use other plan review services that meet our criteria for consistent quality and charge the same or less than ICC reviews.

Plan reviews covering the requirements of mechanical and plumbing codes are available, each for a fee of 25% of the applicable building code review fee. Plan reviews for the requirements of the electrical code shall be provided at a fee of 35% of the applicable building code review fee, excluding reviews for any use included in the I (Institutional) use group classification. Reviews done for the excluded use classification shall be based upon the degree of complexity

A preliminary plan review is available for a fee of 50% of the full plan review fee cost. Preliminary plan review addresses such code requirements as: use and occupancy classification, type of construction, height and area calculations, means of egress, and fire restrictive construction requirements.

The preliminary plan review fee shall be credited towards the cost of a complete building code plan review conducted by Commonwealth Code Inspection Service, Inc.

Expedited or "fast track" plan reviews may be available as time and work-load allow. Expedited plan reviews shall be charged at 150% of the regular rate.

CHECKS FOR PLAN REVIEW FEES SHALL BE MADE PAYABLE TO: Commonwealth Code Inspection Service, Inc. (CCIS).

Commonwealth Code Inspection service

Residential Fee Schedule 2026

New House:

Plan Review \$75.00

House up to 2500 sq ft \$600

\$10 per 100 sq ft over 2500

\$4.50 for L&I fee

\$15.00 Administrative fee

Total for New home \$694.50

Typical Inspection Residential Inspection Fees.

Plan Review \$75.00

Above Ground Pool \$85.00

In Ground Pool \$300.00

Mobile Home \$300.00

Decks \$175.00

Electrical Services \$75.00

Additional Fees for extra inspections not referred to on the permit \$75.00.

Zoning \$75.00 hour.