



RENTAL REGISTRATION

Borough of Hummelstown

261 Quarry Road

Hummelstown, PA 17036

Phone: (717) 566-2555 Fax: (717) 566-3324

www.hummelstown.net

Date Submitted: _____

Registration fee: \$45.00

Address of Rental Property:

Number of Residential Rental Units:

Number of Commercial Units:

Property Owner:

Contact Name:

Physical Address:

(PO Box is not acceptable)

Phone:

After Hours Phone:

Email Address:

(REQUIRED)

TRASH HAULER INFORMATION

Trash Hauler:

Trash Pick-up Day:

PROPERTY MANAGER INFORMATION

Property Manager:

Contact Name:

Physical Address:

(PO Box is not acceptable)

Phone:

After Hours Phone:

Email Address:

(REQUIRED)

Checklist to Ensure Completed Registration

- ☐ Registration and Tenant Form **per property**
- ☐ \$45 Registration Fee **per dwelling unit**
- ☐ Trash Hauler and Pick-Up day information

**Failure to complete and submit required information by June 1st, 2025
may result in a summary conviction pursuant to Ord. §13-409**

☐ ***I certify to the best of my knowledge the information submitted on this application is true and correct. I am current on my real estate taxes, sewer, water, stormwater and trash collection fees on the above listed property***

Signature of Property Owner or Manager

Today's Date

See other side for Tenant List information form →

Tax Parcel #: _____

FOR OFFICE USE ONLY

Registration/License #: _____

Acct #: _____

Amount \$ _____

Form of Payment:

Cash

Check #: _____



TENANT REGISTRATION FORM

TENANT UPDATE ☐
REGISTRATION ADD-ON ☐

- * All tenants must be registered (including number of children). *
- * An updated form must be completed within 10 days of any tenant change. *
- * For rentals with more than 4 units, please utilize copies of this page. *
- * Non-compliance may result in a summary conviction pursuant to Ord. §13-409. *

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

Property Owner Name:		Date:	
Property Management Name:			
Rental Property Address:			
Unit Designation:		(EXAMPLES: Apt 1, Apt A, Front, First floor)	
Names of Tenants			Phone Number
		ADULT	
		ADULT	
		ADULT	
		ADULT	
		Number of Occupants 17 years or younger:	
Unit Designation:		(EXAMPLES: Apt 1, Apt A, Front, First floor)	
Names of Tenants			Phone Number
		ADULT	
		ADULT	
		ADULT	
		ADULT	
		Number of Occupants 17 years or younger:	
Unit Designation:		(EXAMPLES: Apt 1, Apt A, Front, First floor)	
Names of Tenants			Phone Number
		ADULT	
		ADULT	
		ADULT	
		ADULT	
		Number of Occupants 17 years or younger:	
Unit Designation:		(EXAMPLES: Apt 1, Apt A, Front, First floor)	
Names of Tenants			Phone Number
		ADULT	
		ADULT	
		ADULT	
		ADULT	
		Number of Occupants 17 years or younger:	
Commercial Units			
Name(s) of Business	Business Owner Name	Phone Number	Unit Designation